

# Strait Regional School Board

## Application and Permit for Use of School Board Facilities

All users shall comply with Board policies on the Use of School Facilities. Policies VI-A-1, VI-2, VI-A-3, VI-A-4, VI-A-5, VI-A-6, VI-A-7, VI-A-8, VI-A-9 are available for review online at [www.srsb.ca](http://www.srsb.ca)

<b>APPLICATION</b>	
APPLICANT: _____	
*MAILING ADDRESS: _____	
NAME OF SCHOOL TO BE USED: <u>Dr. John Hugh Gillis Regional High School</u>	
PURPOSE OF EVENT: _____	
PART OF FACILITY REQUIRED: ·Classroom (s): How many? ____ ·Gymnasium ____ · Other (Please identify) _____	
DATE(S): _____	DURATION From _____ am/pm To _____ am/pm
_____	DURATION From _____ am/pm To _____ am/pm
_____	DURATION From _____ am/pm To _____ am/pm
*CONTACT PERSON: _____	
*TELEPHONE: _____ FAX: _____	
_____ Date	_____ Signature of Applicant

<b>FOR GYMNASIUM APPLICANTS ONLY</b>	
DATE(S): _____	DURATION From _____ am/pm To _____ am/pm
_____	DURATION From _____ am/pm To _____ am/pm
_____	DURATION From _____ am/pm To _____ am/pm
CONTACT PERSON _____ TELEPHONE _____	
PURPOSE OF EVENT _____	
PART OF <input type="checkbox"/> ALL OF GYM <input type="checkbox"/> REQUIRED?	
_____ Date	_____ Signature of Gym Coordinator

<b>PERMIT</b>	
_____ Date	_____ Signature of Principal
JANITOR REQUIRED      YES <input type="checkbox"/> NO <input type="checkbox"/>	

To be completed by the <b>Manager of Facilities Maintenance</b> if, in the opinion of the Principal, additional costs are involved. RENTAL FEE (provide additional calculations on reverse, if necessary)	
RENTAL FEE: _____ JANITORIAL: _____ OTHER: _____ TOTAL: _____	
Rental amount will be determined by the Manager of Facilities in a accordance with Board Policy, and the applicant will be advised accordingly. A cheque payable to the STRAIT REGIONAL SCHOOL BOARD for the costs determined must be forwarded to the School Principal.	
_____ Date	_____ Signature of Manager of Facilities Maintenance

\*If you are making any changes to this form, please make sure you notify the school to ensure you will not be charged for a janitor.  
Call (902) 863-1620 or email [leisa.brow@srsb.ca](mailto:leisa.brow@srsb.ca) (Secretary), [wanda.fougere@srsb.ca](mailto:wanda.fougere@srsb.ca) (Principal), [brian.boudreau@srsb.ca](mailto:brian.boudreau@srsb.ca) (Gym Coordinator) and [mike.chisholm@srsb.ca](mailto:mike.chisholm@srsb.ca) (Building Operator).