

Student Travel Document Checklist (for Parents)

*** Please read carefully***

Checklist of **ALL DOCUMENTS required to hand in** to the Main Office

All forms (with the exception of the Vulnerable Sector Check (formerly Criminal Record Check) and the Child Abuse Register Check must be completed on an **annual basis**.

A photocopy of each of the following current documents must be attached to the J-Form for **each driver and / or each vehicle** prior to approval:

J-Form

Driver's License

Vehicle Registration

Proof of Insurance

Proof of Vehicle Inspection (paper provided when vehicle is inspected)

Signatories on the J-Form shall ensure compliance with all provisions outlined in this form and the Transportation Section of this document and in the Strait Regional School Board Transportation Policy found at <https://srsb.ca/content/policy-manual>.

By signing the J-Form, the **driver** agrees to advise the Principal immediately of any changes to the status of any of the information and/or documents provided above.

Teacher/Chaperone Consent form.

Confidentiality Agreement form.

Volunteer Application form (please note this form is **double sided**).

** For more information on the policies regarding volunteering, please visit the website

<https://srsb.ca/sites/default/files//6C1-Volunteers%20in%20the%20School-final-August-5-2015.pdf>

Child Abuse Register form. This form is to be **sent out by applicant**, is returned to applicant and must be submitted to Main Office. It is valid for three (3) years.

Vulnerable Sector Check (formerly Criminal Record Check). Volunteers need to request a check at an RCMP office in the county in which they reside (forms available at RCMP office). See attached waiver letter to waive the \$25.00 fee. The completed check may be picked up by the applicant only. It is valid for three (3) years.